

KEY KEEP 2™ Operating instructions

How to open the KeyKeep2™ for the first time



Step 1

Pull down the outer weather protective cover to reveal the buttons.



Step 2

Press the button at the bottom of the keypad.



Step 3

Press the button marked with the down arrow, this is the release button.



Step 4

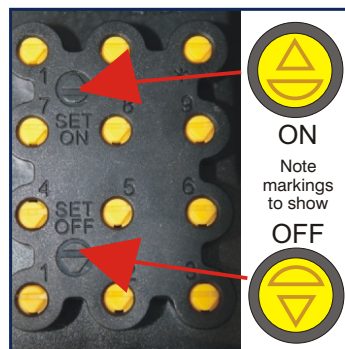
You can now open the inner cover.

How to set your combination



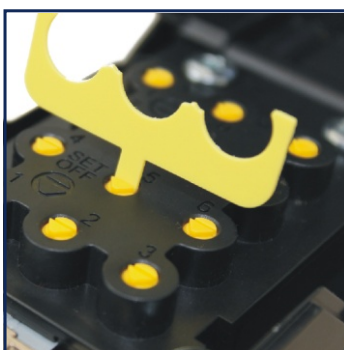
Step 1

With both the outer cover pulled down, and the inner button cover pulled down, you will see 12 yellow recoding buttons and the recoding tool. Take this tool out of its holder.



Step 2

On each of the yellow recoding buttons is an arrow. There are also markings as shown in the photo, to show that when the arrow on the yellow button faces downwards, it is in the off position, when it faces upwards it is set to on and hence is 'active'



Step 3

For first time use, all the buttons will be set to the OFF position. Decide what your code will be and using the recoding tool, turn your numbers 180 degrees to the ON position. The Keykeep2™ is now set to your code. Note that you can have any number of digits in your code, from 1 up to 12.

Replace the recoding tool in the holder.

Your code is now set.

How to close KeyKeep2™



Step 1

Close the inner cover that houses the buttons.



Step 2

With the inner cover upright and nearly in the closed position (it won't close yet).

Press the button marked at the bottom of the keypad
And then your CODE



Step 3

Press and **hold down** the button marked with the down arrow, this releases the catch and will enable you to click the cover into the closed position.



Step 4

Close the outer weather protective cover.

How to open KeyKeep2™ with your combination



Step 1

Press the button at the bottom of the keypad and then your CODE.



Step 2

Press the button marked with the down arrow, this is the release button.



Step 3

You can now open the cover.